



Liaquat National Hospital and Medical College
Institute for Postgraduate Medical Studies and Health Sciences



CERTIFICATE COURSE IN HEALTH PROFESSIONS EDUCATION (CHPE)

Accredited by JSMU

March 6- Aug 18, 2023

BACKGROUND

Within the past decade, Faculty Development Programs (FDPs) have increased significantly in health professions education worldwide. There is growing evidence that health professions (HP) faculty participation in FDPs have enhanced their knowledge and skills as teachers, educators, and leaders, and contributed to the implementation of the innovative curriculum including best teaching learning, and assessment practices.

Liaquat National Hospital & Medical College (LNHMC) offers its second six months Certificate in Health Professions Education (CHPE) course for medical and dental faculty of accredited institutes. The CHPE course is accredited by Jinnah Sind Medical University (JSMU) Karachi. LNHMC Department of Health Professions Education (DHPE) has designed CHPE for those motivated faculty eager to enhance their teaching and assessment skills, and deliver quality education in their clinical and basic science teaching practice.

AIM

The course aims to create a community of educators who would engage in improving teaching and assessment practices and processes in health professions institutions. The course will help faculty apply the basic principles and concepts of teaching learning and assessment in the training of residents, interns, and undergraduate students of health professions.

COURSE OUTCOMES

By the end of the CHPE course, the participants will be able to:

1. Apply educational principles to develop teaching sessions.
2. Demonstrate effective face-to-face and online teaching skills.
3. Apply principles of assessment in developing tests and examinations.
4. Develop quality tools for the assessment of knowledge, practical, and clinical skills.
5. Provide constructive feedback to students and trainees.
6. Apply the basics of curriculum design in developing a course.

ELIGIBILITY CRITERIA

- Medical & dental faculty of LNH&MC, and other recognized medical and dental institutes. Potential Assistant Professors (including Senior Registrars), Associate Professors, and Professors are encouraged to apply.
- Candidates must have valid PMC/PMDC registration.
- Fluency in English and Computer literacy is essential including the use of MS word and PowerPoint; perform literature search; and email.

Maximum Participants' Enrolment: 25 Faculty members

COURSE STRUCTURE

- **Duration-** 6 months
- **Modules:** The course will consist of three modules covering the principles and practices of:
 1. Teaching and Learning – Module 1
 2. Assessment – module 2
 3. Course design – module 3

Blended Learning Program:

- Online learning, and
- Three to six days of *Face to face contact sessions* (for every module).
- Face-to-face sessions will be scheduled from 9 A.M – 4 P.M at LNH&MC.

Teaching Learning Activities:

Case-based learning, discussions, independent learning, assignments, participants-led presentations, Task-based learning, and workshops. Several opportunities to reflect on one's practice and share experiences and new insights with colleagues are integrated into the CHPE course.

ASSESSMENT CRITERIA

- Participants will be assessed in several components throughout each module and comprehensive exam.
- Every module and comprehensive exam will have a minimum passing mark of sixty percent (60%).
- Pass/ fail decisions will be made based on combined scores of each module and a comprehensive exam.

- Participants failing any module will **NOT** be allowed to proceed to the next module.
- In the submission of assignments and other assessment tasks, the Institute will **NOT** tolerate plagiarism and serious action shall be taken as per the policy of the University and Higher Education Commission.

Those with less than 90% attendance and/or who have not cleared all the modules will not be allowed to sit in the comprehensive exam. Participants failing the comprehensive exam will be given one chance for a remedial exam.

ELIGIBILITY FOR CERTIFICATE

- The certificate will be awarded to candidates who have completed the allocated duration of the training period. Noncompliance with the attendance policy will result in removal from the program.
- Candidates are required to attend the contact sessions of every module including virtual and face-to-face. Submission of assigned learning activities within the deadline is required. Punctuality and regularity in the sessions are a **must**.
- Candidates must submit assigned learning activities such as assignments, presentations, etc within the deadline.
- In case a candidate is unable to attend any session, he/ she must obtain permission from the Director of the HPE. The candidate will be responsible to cover the sessions/ topics missed and must achieve minimally acceptable competence to be declared as a pass in that component. These participants can attend the same contact period with the next group **only** and avail their fee within a year.
- Obtaining a minimum of 60% in every component of the assessment.
- Cleared all the modules and comprehensive exam with a minimum of 60%.

REGISTRATION PROCESS

In response to formal announcements, interested faculty will:

1. Download the application form from LNH&MC website.
2. Pay the processing fee of Rs.1500/- to LNH Accounts and submit the completed application form along with the payment receipt directly to DHPE.
3. DHPE after reviewing the applications will upload the final list of admitted applicants on LNH website, and *only successful candidates will be informed via an email or WhatsApp message.*
4. DHPE will issue a formal letter of acceptance to the admitted faculty upon receiving *full* course fee payment (*details below*) within the deadline.

FEE STRUCTURE FOR CHPE COURSE

Particulars	External fee	LNH&MC fee
Tuition fee	70,000	35,000
Application processing fee	1,500	1,500
Examination fee	7,500	7,500
Total	79,000	44,000

- *50% discount on Tuition fees for LNH&MC faculty*
- Full Fee payment within the deadline by both LNH&MC and external faculty
- The course fee is non-refundable to both LNHMC and external participants

Rules & Regulations

- DHPE will issue a Formal letter of acceptance *only* to shortlisted internal and external candidates who have submitted full Course fee payment.
- During the course, if any faculty is unable to continue with the course due to personal or family circumstances MUST inform the Course Director accordingly. Those participants will then be permitted to attend the same contact period/s with the next group only and avail their fee within one year.
- Transfer to other institutions is not permissible during the course.

IMPORTANT DATES

Last Date for Application submission:	February 10, 2023
Announcement of the final selection of candidates:	February 15, 2023
Last date of Fee submission:	February 24, 2023

DOCUMENTS REQUIRED WITH THE APPLICATION FORM

- 2 Photocopies of Final Degree **OR** Mark sheet
- 2 Photocopies of valid PMDC/PMC Registration
- 2 Photocopies of valid CNIC
- 2 Photocopies of LNH employment card (for LNH faculty only)
- 2 passport size photographs attested from the front
- 2 Photocopies of Matriculation certificate / O Level equivalence certificate **OR** Matriculation mark sheet

CHPE FACULTY

- ✓ DHPE
 - Prof. Nighat Huda
 - Prof. Sobia Ali
 - Dr. Afifa Tabassum
 - Dr. Sana Farooq Shah
 - Dr. Muhammad Ahsan Naseer

- ✓ LNH&MC
 - Prof. Rufina Soomro, Dip in HPE
 - Prof. Zia-ul-Islam, MCPS (HPE)
 - Dr Syed Sheeraz-ur-Rahman, MHPE

Course Coordinator

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